

Power *FAIDS* System

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Power*FAIDS* Background

- Power*FAIDS* is part of the College Board's suite of enrollment solutions
- College Board was founded in 1900
- Micro*FAIDS* introduced in 1988 (DOS version)
- Power*FAIDS* introduced in 1996
- Financial Aid Management System only
- Currently over 500 post-secondary institutions
- Power*FAIDS* offices are located in Reston, VA
- More than 130 ELM clients are using Power*FAIDS* today
- Power*FAIDS* version 13.0 released Oct 30, 2007

PowerFAIDS System

PowerFAIDS supports Common Line 4 format

The following transactions can be processed:

- **Application send file**
- **Change/correction transactions**
 - Hold and Release changes
 - Pre-disbursement dollar amount decreases
 - Disbursement date changes
 - Pre-disbursement loan cancellations
- **Response files (excluding certification requests)**
- **Disbursements**

PowerFAIDS System

- **Certification request processing:**
 - PowerFAIDS does not currently support certification requests
 - School can utilize the certification request report (R34) on ELMWeb:
 - Originators send cert request to ELM and schools review report
 - Schools submit a new loan application (@1A) from the PowerFAIDS system. This new application will have a school generated CLUID.
 - Lenders must override their original CLUID with the school's CLUID. Subsequent response and disbursement records must then contain the school's CLUID.
 - ELM will submit a Technical Update to members when schools request this workaround.

Loan Set Up

- **PowerFAIDS Administration module is used to:**
 - Create loan awards via Administration/Funds;
 - Setup lenders, guarantors* for FFELP and alternative loans (Administration/Data/Users ID);
 - Create packaging formulas; and
 - Loan preferences for default processing. Two types of default – Global and Student level. Student level lender/guarantor defaults will roll over to next awarding year.
- *Note: A comprehensive list of FFELP guarantors is delivered with the system. This list can be viewed and edited as needed.*

Loan Set Up

General Defaults Options:

- Borrower-based academic year for awarding purposes
- Default FFELP lender/guarantor
- FFELP Prom Note Type - MPN
- Default Alternative Loan lender/program code
- PLUS Prom Note Type – MPN
- First-Time Borrower Wait Period – delay first disbursement
- Set FFELP Loan Disbursement Authorization

Processing Loan Apps

Awarding Loans:

- Students may be awarded manually or via packaging rules.
- The system populates the school certified amount with the loan's awarded amount, unless manually modified by the FAA.
- Alternative loan codes must be associated with the Alternative Loan Program code.

Processing Loan Apps

PowerFAIDS Student

File Edit View Tools Actions Window Help

Search: > **Advanced** **Grid** Selection Set: > **2006-2007 ALL STUDENTS** Change

Search Results

SetSel Simple Adv. Grid

ABAT, ROBERT
BERGMAN, INGRID
BONDRA, PETER
BOONE, CARA
BROWN, PAUL
CANADA, ALBERTA
CARLSON, MICHAEL
CARTER, CHARLES
DAWSON, SUSAN
FRAMER, JOHN
FRANKLIN, JUDITH
GARCIA, DON
GARCIA, RAFFAELA
GREIER, JERI
HENDERSON, HOBERT

Views

- Award Year Profile
- Custom Data
- Communications
- Budgets
- FM Data
- IM Data
- Verification
- Packaging
- Pell Grant Data
- ACG Grant Data
- SMART Grant Data
- Commonline Data
 - Loans
 - Status
 - Disbursements
 - Audit Trail
 - Preferences
- Direct Loan Data
- Student Employment
- History

Record: CARLSON, MICHAEL SSN: 999090015 Alt. ID: IND AW 12/20/2006 ISIR # 2

Awards Data

General Info Package Waive Award Letter

Total Budget:	FM 21,500	EFM 21,500	IM 21,500	Veteran's Benefits	Who Packaged: PFADMIN
Family Contribution:	1,301	0	1,150	FM : 0	How Packaged: Batch
Original Need:	20,199	21,500	20,350	IM : 0	Packaging Status: Under packaged
Unmet Financial Need:	10,874	12,175	11,025		Date Packaged: 12/20/2006 10:17:24 AM
Need Based Aid:	6,625		6,625		Formula Used: FFELP Loan Only Students

Awards Show Award Details Add Award Delete Award

Fund	Awd Amount	Awd Lock	Dist Lock	Status	Disb Amount	EFC Repl	Create Date	Created By
+ Pell Grant	2,700	<input type="checkbox"/>	<input type="checkbox"/>	Pending	0		5/12/2006 8:45:00 AM	PFADMIN
+ SUB STAFF	2,625	<input type="checkbox"/>	<input type="checkbox"/>	Pending	0	No	12/20/2006 10:17:23 AM	PFADMIN
+ UNS STAFF	4,000	<input type="checkbox"/>	<input type="checkbox"/>	Pending	0	No	12/20/2006 10:17:24 AM	PFADMIN

Awd Total: 9,325 Disb Total: 0

PowerFAIDS Student Module - provides student's financial aid data for review and confirmation prior to submitting the loan applications.

CommonLine Data Screen

PowerFAIDS Student

File Edit View Tools Actions Window Help

Search: > Advanced Grid Selection Set: > 2006-2007 ALL STUDENTS Change

Search Results

SetSel Simple Adv. Grid

ABAT, ROBERT
BERGMAN, INGRID
BONDRA, PETER
BOONE, CARA
BROWN, PAUL
CANADA, ALBERTA
CARLSON, MICHAEL
CARTER, CHARLES
DAWSON, SUSAN
FRAMER, JOHN
FRANKLIN, JUDITH
GARCIA, DON
GARCIA, RAFFAELA
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Views

- Award Year Profile
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 - Loans
 - Status
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- Student Employment
- History

Record: CARLSON, MICHAEL SSN: 999090015 Alt. ID: IND ID 03/09/2007 ISIR # 2

Loans Origination Check

Fund Name	Award Amount	Export Status	Date	Loan Period	Loan ID
<input type="checkbox"/> SUB STAFF	2,625	Pending-New Loan		8/31/2006 - 5/27/2007	<input type="text"/>
Loan Type: Sub FFELP/FDSLPL Borrower: Student Guarantee Status: Change Status: Change Date:					

Application Details

Amount Requested: Grade Level:

Loan Period: To

Guarantor:

Lender:

Promissory Note: Delivery Method:

Enrollment Status: Parent

Disbursements

			Hold
1	9/1/2006	<input type="text"/>	<input type="checkbox"/>
2	1/2/2007	<input type="text"/>	<input type="checkbox"/>
3		<input type="text"/>	<input type="checkbox"/>
4		<input type="text"/>	<input type="checkbox"/>

Certified Amount: Date: By: Cost of Attendance: 21,500

Deferment: EFT Authorized: First-time Borrower: EFC: 1301

Pay Interest: Signature: Signature Date: Estimated Aid: 4,000

<input type="checkbox"/> UNS STAFF	4,000	Pending-New Loan		8/31/2006 - 5/27/2007	<input type="text"/>
Loan Type: Unsub FFELP/FDSLPL Borrower: Student Guarantee Status: Change Status: Change Date:					

Provides summary information about the student's financial aid.

Prior to certification, run Origination Check either individually or in batch.

Exporting New Applications

■ Record Selection

- Export Statuses

Pending – New Loan – default status of new loan; application has not exported

Not An Electronic App – used so loan will not certify electronically

Reported – Not Pending – status used after loan record has exported

Pending – Change Trans – change send submitted post-guarantee

- Must be set to “Pending-New Loan” to be selected for export
- Loans have been accepted
- Manually specify students via SSN or other selection set as needed

Exporting New Applications

Open the Data Integration Module and choose the Export Wizard for CommonLine Loan.

Export Wizard by selecting it below:'. Below this, it says 'Or choose a specific process:'. A list of links follows: [CommonLine Loan](#), [Direct Loan](#), [Disbursement](#), [ISIR Corrections](#), [Pell Data Request](#), [ACG Data Request](#), [SMART Data Request](#), [COD Reporting](#), and [PowerFAIDS Extract](#). A blue speech bubble with a white border is overlaid on the 'CommonLine Loan' link, containing the text 'Choose CommonLine Loan'." data-bbox="235 371 880 880"/>

Export Data

You can run [Export Wizard](#) by selecting it below:

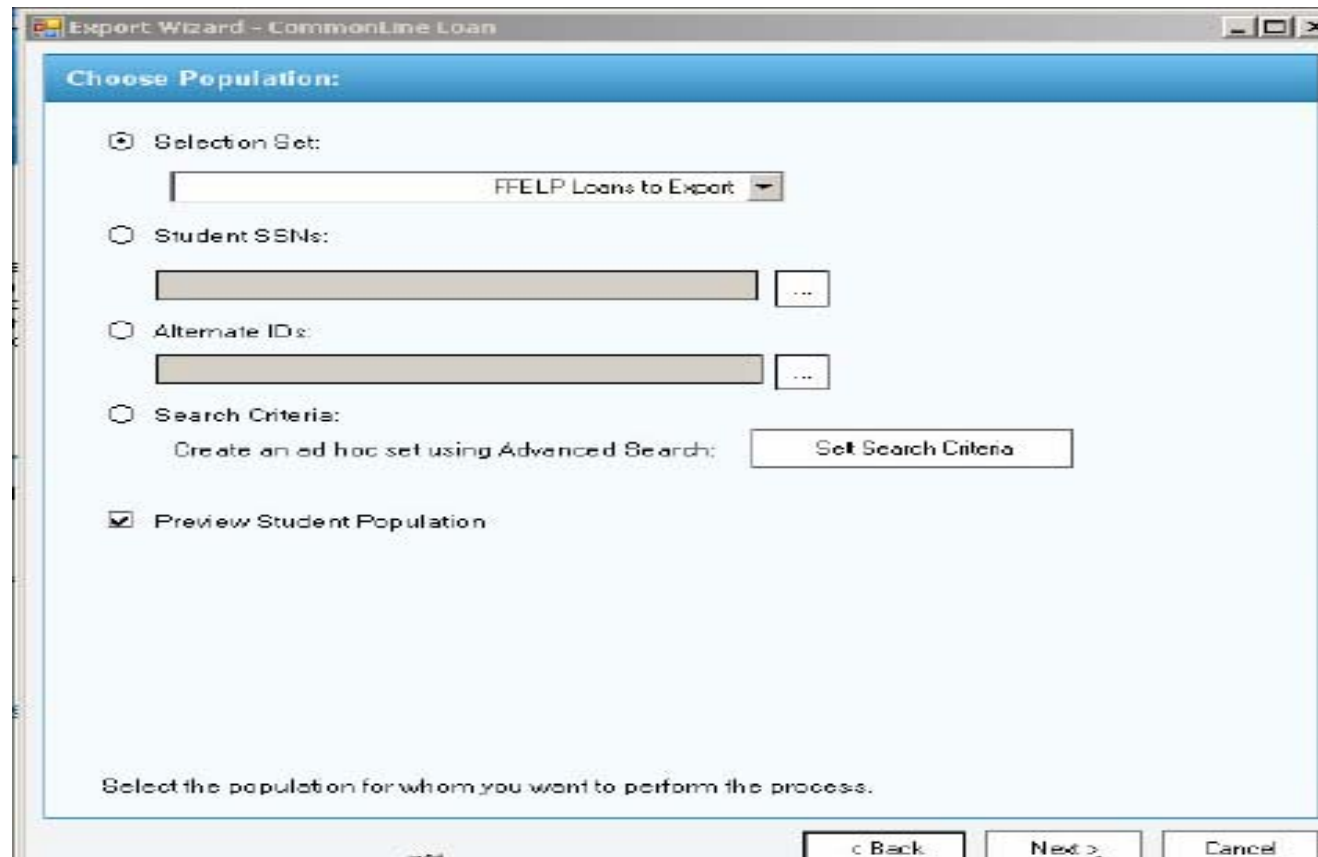
Or choose a specific process:

- [CommonLine Loan](#)
- [Direct Loan](#)
- [Disbursement](#)
- [ISIR Corrections](#)
- [Pell Data Request](#)
- [ACG Data Request](#)
- [SMART Data Request](#)
- [COD Reporting](#)
- [PowerFAIDS Extract](#)

Choose CommonLine Loan

Exporting New Applications

Choose the student population – all students or other selection as needed

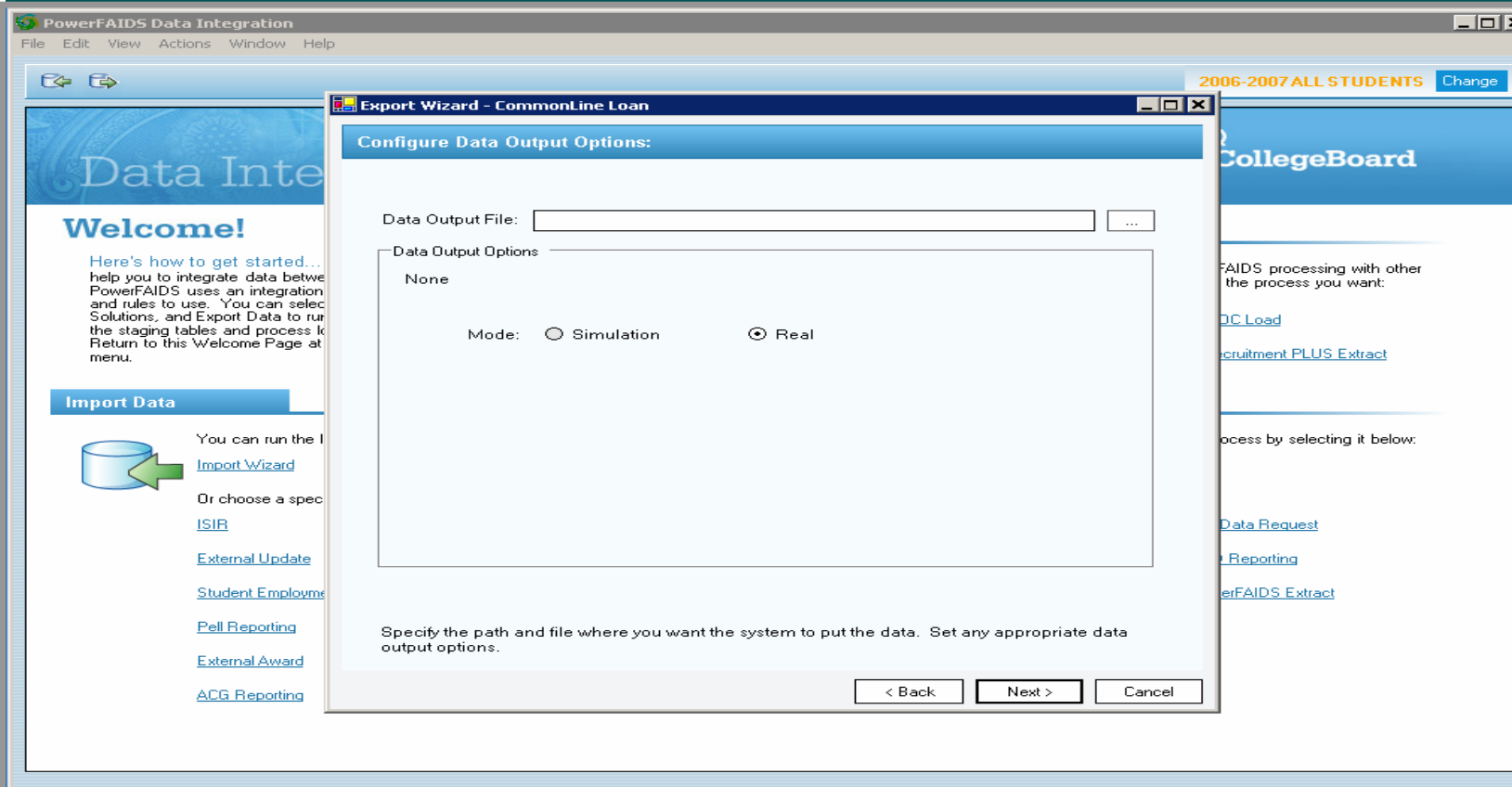


The screenshot shows a software window titled "Export Wizard - CommonLine Loan". The main area is titled "Choose Population:" and contains several options:

- Selection Set:
FFELP Loans to Export
- Student SSNs:
[Text Field] ...
- Alternate IDs:
[Text Field] ...
- Search Criteria:
Create an ad hoc set using Advanced Search; [Set Search Criteria]
- Preview Student Population

At the bottom of the dialog, there is a button labeled "< Back" and a button labeled "Next >". A "Cancel" button is also visible at the bottom right. A note at the bottom of the dialog reads: "Select the population for whom you want to perform the process."

Exporting



- Name the Data Output File – ELM’s naming convention – **MMDDYY##.sis** (i.e., 05230701.sis)
- Simulation Mode – recommended; review and correct any errors found in the Export Status report. Will create a test file if needed.
- Real Mode (production file) – once errors are resolved appropriately, export again in real mode.

Exporting

Export Wizard - CommonLine Loan

Configure Export Options:

Export: New Loans Change Transactions

Batch Number:

Process Type:

Institution:

Recipient Name:

Recipient ID:

Print Disclosure

Combine Sub/Unsub

Include

<input checked="" type="checkbox"/> Plus	<input checked="" type="checkbox"/> Unsubsidized	<input checked="" type="checkbox"/> Alternative
<input checked="" type="checkbox"/> Graduate Plus	<input checked="" type="checkbox"/> Subsidized	<input type="checkbox"/> Pending Awards

Specify the path and file where you want the system to put the data. Set any appropriate data output options.

< Back Next > Cancel

Exporting - Results

PowerFAIDS Data Integration

File Edit View Actions Window Help

2006-2007 ALL STUDENTS [Change](#)

Export Wizard - CommonLine Loan

CommonLine Results Form

Loan Export Status: Batch # 38 Print Preview

SSN	Last Name	First Name	M I	Loan Type	Loa n A...	Num Erro...	Edit Results
▶ 999-09-0015	CARLSON	MICHAEL		Subsidized	\$2,625.00	0	
999-09-0015	CARLSON	MICHAEL		Unsubsidized	\$4,000.00	0	

Number of Loans: 2
Number of Loans with Errors: 0

[ACG Reporting](#) Close

Exported Record

PowerFAIDS Student
 File Edit View Tools Actions Window Help

Search: > **Advanced** **Grid** Selection Set: > **2006-2007 ALL STUDENTS** [Change](#)

Search Results
 SelSet Simple Adv. Grid

- ABAT, ROBERT
- BERGMAN, INGRID
- BONDRA, PETER
- BOONE, CARA
- BROWN, PAUL
- CANADA, ALBERTA
- CARLSON, MICHAEL
- CARTER, CHARLES
- DAWSON, SUSAN**
- FRAMER, JOHN
- FRANKLIN, JUDITH
- GARCIA, DON
- GARCIA, RAFFAELA
- GREIER, JERI
- HENDERSON, HOBERT

Views

- Summary
- Comments
- QC Info
- Custom Data
- Communications
- Budgets
- FM Data
- IM Data
- Verification
- Packaging
- Pell Grant Data
- ACG Grant Data
- SMART Grant Data
- Commonline Data
 - Loans
 - Status**
 - Disbursements
 - Audit Trail
 - Preferences
- Direct Loan Data
- Student Employment
- History

Record: DAWSON, SUSAN SSN: 999090008 Alt. ID: IND AW 03/05/2007 ISIR # 2

Status [Change](#)

Fund Name	Award Amount	Export Status	Date	Loan Period	Loan ID
<input type="checkbox"/> SUB STAFF	2,625	Reported-Not Pending	3/5/2007	8/31/2006 - 5/27/2007	0111500000P000015

Loan Type: Sub FFELP/FDSLPL Borrower: Student

Guarantee Status: Approved Change Status: Not Changed Change Date:

Status Details

Current Status: AGRJ Borrower Confirmation:

Lender Status: MPN Confirmation: Valid MPN Exists

Guarantee Status: Approved EFT Authorized:

Guarantee Date: 7/2/2006 Electronic Signature:

Guarantee Amount: 2,625

Updated By	Recommended Date	Scheduled Date	Gross Amount	Orig. Fee	Guar. Fee	Fees Paid	Net Amount	Status	Hold / Release
1. System	9/1/2006	9/1/2005	1,313.00	25.00	0.00	0.00	1,288.00		Release
2. System	1/2/2007	1/3/2006	1,312.00	25.00	0.00	0.00	1,287.00		Release
3. System			0.00	0.00	0.00	0.00	0.00		Release
4. System			0.00	0.00	0.00	0.00	0.00		Release

UNS STAFF 4,000 Reported-Not Pending 3/5/2007 8/31/2006 - 5/27/2007 0111500000P000016

Loan Type: Unsub FFELP/FDSLPL Borrower: Student

Guarantee Status: Approved Change Status: Not Changed Change Date:

Exporting and Importing Using ELMWeb

Exporting Files to ELM

- Run **Export** to create CL file
- Store file in 'outgoing file' folder
- Log into ELMWeb, Mailbox Services, Send Data Files
- Browse 'outgoing file' folder, highlight file and hit 'Send File' – file will be uploaded in the ELMNet database for processing.
- Log into ELMWeb, Mailbox Services, Receive Date Files

Import Files from ELM

- Choose file to download from dropdown list;
- Click 'Retrieve File' – have choice to Open or Save
- Click Save and designate appropriate folder to which the file should be downloaded
- Run **Import** process

- **Data Integration module, Import Wizard**
 - Browse for and select incoming file – response or disbursement
 - Choose whether to Import and Post or Import without Posting
 - Response file and disbursement roster data matches to the correct loan application by CL unique id
 - Choose to see all records or only those that contained errors

Importing – Results

CommonLine Response Import Results

ALL Messages Print Preview

SSN	Last Name	Loan ID	Loan Type	Guar Status	Guar Date	Guar Amt	Edit Results
▶ 999-09-0008	DAWSON	0111500000P000015	Subsidized	Guaranteed/Appr	07/02/2006	2625	
999-09-0008	DAWSON	0111500000P000016	Unsubsidized	Guaranteed/Appr	07/02/2006	2625	
999-00-0004	JAMES	1234560000P000102	PLUS	Guaranteed/Appr	07/02/2006	2004	Loan ID and Type not exported by PowerFails
999-11-1101	SMITH	123456T400P000076	Alternative	Guaranteed/Appr	07/02/2006	7000	Loan ID and Type not exported by PowerFails; Loan and response file Alt Loan Program codes do not match
999-99-0006	JACKSON	1234560000P000077	PLUS	Guaranteed/Appr	07/02/2006	7000	Loan ID and Type not exported by PowerFails

View Error Records Only Close

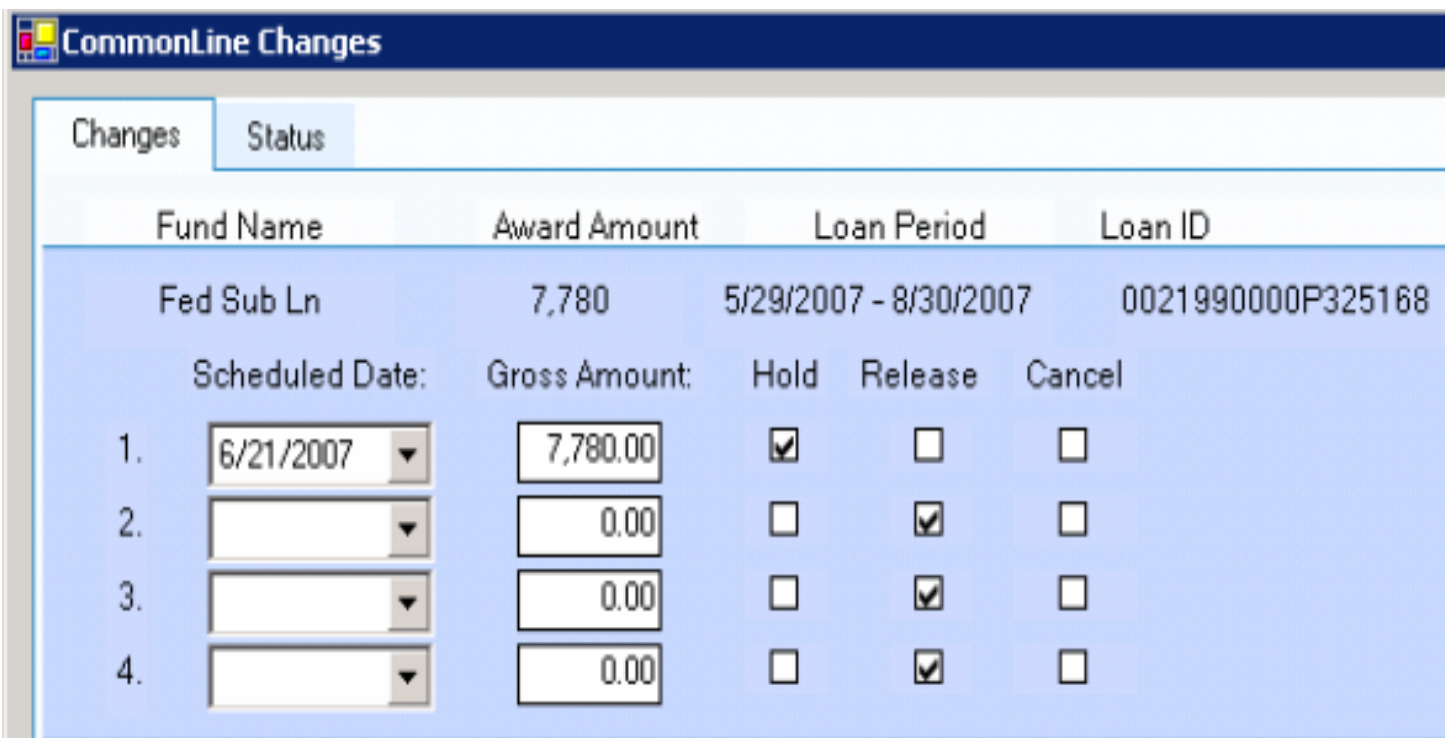
Change Transactions Setup

- Change transaction capability introduced with PowerFAIDS 9.2
- Change Transaction Parameter options:
 - Bypass or Compare for each change transaction
 - Must set to Compare to initiate change
- Update Attribute for Loan Awards – Hold/Release field in each loan award profile under Loan Origination Attributes
- Response file for the initial loan record must have been imported and a guarantee processed before a change transaction can be created; i.e. no pre-guarantee corrections available

Change Transactions

- **Guarantee status of record to be changed must be either:**
 - Modified,
 - Approved, or
 - Response to Change Transaction

- **CommonLine Data/Status/Change page:**
 - Hold/Release Change — check box to Hold; deselect box to Release
 - Loan Cancellations – check box to cancel disbursement



Fund Name		Award Amount	Loan Period	Loan ID	
Fed Sub Ln		7,780	5/29/2007 - 8/30/2007	0021990000P325168	
	Scheduled Date:	Gross Amount:	Hold	Release	Cancel
1.	<input type="text" value="6/21/2007"/>	<input type="text" value="7,780.00"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.	<input type="text"/>	<input type="text" value="0.00"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3.	<input type="text"/>	<input type="text" value="0.00"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4.	<input type="text"/>	<input type="text" value="0.00"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Change Transactions

■ Export Wizard for CL Loans

- Click on Change Transactions
- Click on any other specific selection criteria as appropriate
- Recommended to do simulation first, view report, then process in Real Mode to create/send file

■ Change Send Responses

- Responses for change transactions will load similarly to new application responses
- PowerFAIDS will log the change by the school and show the response data within the audit tab
- The response import report will display any errors or messages as appropriate
- Disbursement has not yet been made

Disbursement Rosters

- **System matches roster data to loan record by CLUID**
- **Disbursement rules determine to which records roster data may be posted**
- **Receive a Disbursement Roster Import Report**
 - Loaded and Posted Successfully – all disbursements in roster posted in gross amounts; ***not net***
 - Partially Posted – not all disbursements could be matched/posted
 - System Error – CL format issues
 - Student Detail will provide list of students in roster

Disbursement Import Report

PowerFAIDS Data Integration

File Edit View Actions Window Help

2006-2007 ALL STUDENTS

Import Wizard - Common Line Disbursement

Disbursement File Import Results

Date: 03/09/2007 15:00:31 File: ...cdionne\Desktop\CL Files 2006-2007\IDANS_Disb_Net_2006.txt

Disbursement Detail List For Roster File ID 2

SSN	BorrowerName	Loan ID	Lc	Pr	Loan Period	Disb	Net Amt	Gross A...	Disb Date	Cl	EF	Post Status
999-00-0003	SAYLES, JUNE	1234560000P000078	01	AL	09/01/2005 - 05/28/2006	1	\$3,500.00	\$3,500.00	8/30/2005 ...	E	Y	Not posted, cannot match loan
999-00-0066	STARKS, CHARLES	1234560000P000076	01	PL	09/01/2005 - 05/28/2006	1	\$977.00	\$1,002.00	8/30/2005 ...	E	Y	Not posted, cannot match loan
999-09-0008	DAWSON, SUSAN	0111500000P000015	01	SF	09/01/2005 - 05/28/2006	1	\$1,288.00	\$1,313.00	8/30/2005 ...	E	Y	Posted successfully
999-09-0008	DAWSON, SUSAN	0111500000P000016	01	SU	09/01/2005 - 05/28/2006	1	\$1,288.00	\$1,313.00	8/30/2005 ...	E	Y	Posted successfully

Number of Loans: 4 Totals: \$7,053.00 \$7,128.00

Number of Errors: 2

Disbursement of Funds

- **Loan Disbursement Authorization (LDA)**
 - Updates the Loan Detail/Disbursement page
 - Used to report net loan proceeds to the Business Office
 - Load disbursement roster into PowerFAIDS
 - Rules select data that meet eligibility requirements into an electronic roster transmitted to Business Office
 - Disbursements released to students' accounts
 - Process may be repeated until all funds have posted successfully

PowerFAIDS Reports

- **Standard/Periodic Reports – Year Specific**
 - User selects
 - set of students;
 - sort order;
 - timing of report
- **Custom Reports – Multi-year option**
 - Use above selections as well as design report and select output format

PowerFAIDS Reports

PowerFAIDS - ReportWriter

File Edit Actions Tools Window Help

ALL STUDENTS [Change](#)

Standard Reports

Report Requests

- CDS
- CDS H4-H5
- CDS H5
- COMMONLINE DETAIL REPORTS
- COMMONLINE SUMMARY REPORTS
- FIGAP
- FUND ACTIVITY REPORTS
- LCME
- MAILING LABELS-ALL STUDENTS
- NEW APPLICANT FILE SET UP
- PACKAGING ROSTER - DEP STUDENTS

Add Delete

Report Request Details

Request Description:

Population:

Report Default

Use Selection Set

Sorting

	Mnemonic	Ascending	Use
Major:	<input type="text" value="NAME-L"/>	<input type="checkbox"/>	<input type="checkbox"/>
Inter:	<input type="text" value="NAME F"/>	<input type="checkbox"/>	<input type="checkbox"/>
Minor:	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>

Standard Reports

Report Name	Run	Selection Set Applicable	Sort Applicable	SSN Applicable	Labels
▶ AWARD ANALYSIS BY FUND	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
AWARD DETAIL BY FUND	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
AWARD DETAIL BY FUND-ALT ID	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
AWARD DETAIL BY NAME	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
AWARD DETAIL BY NAME-ALT ID	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
AWARD DETAIL BY SSN	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
AWARD DETAIL BY SSN-ALT ID	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
AWARD SOURCE SUMMARY	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
CALIFORNIA COMMUNITY COLLEGE	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
CL-DISE INSTITUTIONAL SUMMARY	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
CL-DISE LOAN SUMMARY	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
CL-DISE LOAN SUMMARY-ALT ID	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
CL-DISE STUDENT DETAIL	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
CL-DISE STUDENT DETAIL-ALT ID	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
CL-EXCEPTIONS REPORT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
CL-EXCEPTIONS REPORT-ALT ID	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
CL-LOAN GUARANTEE DETAIL	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Save Cancel

ELM Resources - Confidential

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Known Issues/Constraints

- **Change Transactions** – Schools can use ELMNet to perform change transactions not currently supported by PowerFAIDS
- **Graduate PLUS Loans** – Support provided with PowerFAIDS 11.3 released in July, 2006
 - ELM can assist any schools still processing with earlier versions

Contact Information

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